

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION V**

DATE: June 13, 2001

SUBJECT: Work Plan Approval for North Bronson Industrial Area, North Bronson, MI
Remedial Design Oversight, RAC-Roy F. Weston Work Assignment Number 127-ROBE-051C

FROM: Rosita Clarke-Moreno
Work Assignment Manager

Rosita Clarke-Moreno

THRU: Pat Vogtman
Project Officer

TO: Anita Raman
Contract Specialist

EPA Region 5 Records Ctr.



274005

I am in receipt of the subject Remedial Design Oversight work plan dated April 11, 2001. I have reviewed the work plan and find that 1) the work plan tasks are within the SOW, 2) the work described in the work plan is technically appropriate and 3) the costs appear to be fair and reasonable for the LOE planned.

In general terms the contractor proposed 1,355 LOE at a cost of \$127,249. The IGCE estimated 1,359 LOE at a cost of \$122,837. A task by task comparison is as follows:

Independent Government Cost Estimate (IGCE) - Contractor Work Plan Comparison					
Task Description	IGCE LOE		Contractor's WP LOE		Recommended LOE
	Minimum	Maximum	Original	Revised	
1 - Project Planning & Support	212	318	200		200
2 - Community Involvement	27	41	50		50
7 - Review of PRP Design Submittals	717	1075	898		898
9 - Technical Meeting Support	102	154	108		108
10 - Closeout Work Assignment	29	43	26		26
Total	1,087.00	1,631.00	1,282.00	0.00	1,282.00

The following tasks are within the IGCE minimum and maximum range and are recommended for approval.

- 1 - Project Planning
- 7 - Review of PRP Design Deliverables
- 9 - Technical Meeting Support

The following tasks were not within the IGCE minimum and maximum range.

2 - Community Involvement

The IGCE estimated 27 to 41 LOE for this task. The contractor proposed 50 LOE in its work plan. The IGCE did **not** include LOE for preparation time for the public meetings and underbudgeted the LOE needed for travel. I have reviewed the contractor's assumptions which included hours for

travel and preparation for 2 public/availability meetings. I concur with those assumptions and recommend that the contractor's estimate for this task be approved.

10 - Work Assignment Closeout

The IGCE estimated 29 to 43 LOE for this task. The contractor proposed 26 LOE in its work plan. The contractor's estimate is based on its historical data. The contractor's estimate is appropriate and reasonable. I recommend that it be approved.

General Issues

I have also reviewed the contractor's proposed travel and other direct costs associated with this work assignment. The number and length of trips proposed in the work plan appear necessary and reasonable for the effort to be performed. The IGCE bases its ODCs as 8% of Direct Labor. Weston's estimate is specific to the actual ODCs anticipated to be necessary for the work assignment. In this work assignment Weston has lower ODCs as the work assignment primarily provides document review and technical meeting support, which do not typically involve many ODCs. The ODCs appear necessary and reasonable for this work assignment

	IGCE Range		Weston's Estimate	Weston's Revised Estimate
Travel	\$871	\$1,306	\$1,227	N/A
ODCs	\$2,793	\$4,189	\$64	N/A

Lastly, the professional level distribution of contractor personnel is appropriate for the work planned.

	IGCE	Weston	Difference
P-4	8.8%	9.3%	-0.5%
P-3	53.9%	54.1%	-0.2%
P-2	36.3%	34.3%	2.0%
P-1	1.0%	2.3%	-1.3%
Total	100.0%	100.0%	